

# WEST VIRGINIA LABORERS' TRAINING TRUST FUND

P.O. BOX 6, MINERAL WELLS, WEST VIRGINIA 26150

304-489-9665



## ANNOUNCEMENT OF APPRENTICESHIP OPPORTUNITIES IN THE CONSTRUCTION CRAFT LABORERS' TRADE

### PROGRAM SPONSOR

The West Virginia Construction Craft Laborers' Joint Apprenticeship and Training Committee

### INSTRUCTIONS FOR APPLYING

You may apply at any WorkForce West Virginia Employment Service office (Job Service). You must complete an application and if you do not have a high school diploma or equivalent, you will be required to take the TABE test. (Check your local WorkForce West Virginia office for a schedule of test times and dates.) WorkForce West Virginia hours of operation are Monday through Thursday, 8:30 am – 5:00 pm and Friday, 9:00 am – 5:00 pm. If you have any questions regarding this application process, you may contact your local WorkForce West Virginia office.

### MINIMUM QUALIFICATIONS

Must be 18 years of age. Must possess a high school diploma / GED OR, pass a test administered by the West Virginia Job Service office, a valid driver's license and must be physically able to perform the work of the trade. A copy of your birth certificate, high school diploma / GED or transcript of grades and a copy of your valid driver's license will be requested at a later date.

All applicants selected to participate in the program must pass a drug test.

### TRAINING

Apprentices will be required to attend a total of 400 hours of classroom and hands-on training at the West Virginia Laborers' Training Center in Mineral Wells (Parkersburg), West Virginia where instruction, meals and lodging will be provided free of charge. In order to complete the program, apprentices will earn an appropriate wage rate while receiving 4000 hours of on-the-job training on construction projects in their home areas.

### EQUAL OPPORTUNITY

The recruitment, selection, employment and training of apprentices shall be without discrimination because of race, color, religion, national origin or sex. The sponsor will take affirmative action to provide equal opportunities in apprenticeship and will operate the Apprenticeship Program as required under Title 29 of the Code of Federal Regulations, Part 30.

### FURTHER INFORMATION

For a free brochure, please send a self-addressed stamped envelope to:

**WEST VIRGINIA LABORERS' TRAINING CENTER  
P.O. BOX 6  
MINERAL WELLS, WEST VIRGINIA 26150**